

**Macalester-Groveland Community Council**  
**Housing and Land Use Committee**  
**May 30, 2018**

**Attendees:** Sam Walling (chair), Jack Fei (secretary), Liz Boyer (MGCC staff), Mike Moore, Dave Pasiuk, Don Arnosti, Tom Dietsche, Anna Savelsberg, Nathan Zacharias, Timothy Schmidt, Kate Hebel, Kathryn McGuire, Wendy Merrill, Kateri Routh, Leigh Benvenuti

1. **Introductions and New Members:** Don Arnosti rejoined.
  
2. **472 Snelling (Sweet Pea) Liquor License Expansion**
  - Sweet Pea submitted requested License Expansion for two outdoor events: Bean Bag League (July & August) and Fundraiser (September)
  - They have a positive history of events with no negative feedback from neighbors.

The committee passed the following resolution (Don Arnosti, Wendy Merrill 2<sup>nd</sup> on a voice vote:  
"Recommend approval for expanding the Liquor License for the Bean Bag League and the Fundraiser.

3. **Ward Three Design Standards Discussion** (Jerome Benner)
  - The 22' minimum allowed height interpretation is confirmed.
  - Work on the Sidewall Articulation Guideline will transition to Jerome.
  - Suggestions for future study and consideration include
    - Different articulation guidelines for new construction and remodel
    - Reduced massing based on average mass of adjoining structures
    - Reduced lot size calculation for structures with multiple alleys
    - Education on Property Maintenance Codes including rainwater runoff
  
4. **Meeting Minutes and Committee Protocol Discussion** – (Sam Walling)
  - MGCC Bylaws specify Democratic Rules of Order govern HLU Meeting Minutes.
  - Modifications are done through motions prior to approval.
  - Any member can require a count of 'yes' and 'no' votes for motions.

The committee passed the following resolution (Tom Dietche, Dave Pasiuk 2<sup>nd</sup>) on a voice vote:

Whereas, the Q&A section of The Democratic Rules of Order (under which MGCC operates) suggests that minutes should be as detailed as the secretary and/or the members wish, and should contain all motions exactly as passed and a very brief description of all major actions, and

Whereas the HLU has previously discussed the appropriate level of detail in minutes, in a July 10, 2014 resolution stating that "HLU Committee recommends to the MGCC Board that a notation be added to the website stating that committee minutes are summaries of discussions, not transcriptions", and

Whereas the role of committee secretary is a volunteer position that is often difficult enough to fill without adding the burden of keeping very detailed minutes of every discussion,

Now therefore be it resolved that:

"The minutes of HLU meetings shall contain a complete list of all voting members in attendance, a brief objective description of all agenda items and discussion topics and any related actions, and the exact wording of any motions

passed. Any additional details shall be at the discretion of the committee secretary, or may be offered as amendments to the minutes at the next regular meeting of the HLU by any voting member who was in attendance at that meeting.”

5. **Announcements:**

- Sam Walling announced his resignation as HLU Chair.
- Jack Fei announced his resignation as HLU Secretary