



2019 Mac-Grove Mini Grants

Applications due by April 29th, 2019

PROGRAM INFORMATION

The Macalester-Groveland Community Council (MGCC) launched the Mac-Grove Mini Grants program in 2017 to increase engagement within the community. By offering money and support to residents, the program empowers residents to identify community needs, develop projects, and see their ideas through to completion.

In 2019, **\$1000** is available to individuals, groups, or organizations within Mac-Grove. MGCC seeks to award 2-4 grants, therefore grant proposals may be **up to \$500**.

Applications may be emailed, mailed, or hand delivered to MGCC and must be received by April 29, 2019. Applications received after this deadline will not be accepted.

Mail: MGCC
ATTN: Mac-Grove Mini Grants
320 S. Griggs St.
Saint Paul, MN 55105

Email: mgcc@macgrove.org
Subject: Mac-Grove Mini Grants

EMAILED SUBMISSION PREFERRED

If you have questions about the application or submission process, or would like to discuss your project idea with MGCC staff, please contact us at 651.695.4000 or email mgcc@macgrove.org

ELIGIBLE PROJECTS

Proposed projects must directly involve and engage the community and achieve one or more of the following goals:

- Increase community involvement in activities benefiting Mac-Grove
- Increase the number and diversity of people involved and engaged in the neighborhood
- Provide a one-time or on-going benefit to the Mac-Grove community

Projects must be able to start on or after June 15, 2019 and be completed by December 31, 2019, and must take place in and benefit the residents in the Mac-Grove area.



FUND REQUIREMENTS

Grant amount requested may be **up to \$500**. Eligible expenses include project supplies or materials, permit fees, event supplies (including food) and a one-time consultant fee of \$50. Operating costs and salaries/wages are not eligible for funding.

MGCC will pay half of the grant award up front. The balance will be paid upon successful completion of the grant project, after a final report has been submitted.

SELECTION PROCESS & TIMELINE

Grants applications will be reviewed by a committee of community volunteers and members of the MGCC Community Building Committee. Applicants may be contacted during the review process for additional information. Applications will be evaluated based on alignment with the program goals as well as potential impact, project feasibility and budget, and inspiring qualities.

Finalists will be contacted in May 2019 if the review committee seeks any additional information. Successful applicants will be notified not later than **June 14, 2019**.

RESPONSIBILITIES OF GRANT RECIPIENTS

If awarded a grant, recipients are expected to:

- Sign a Memorandum of Understanding with the MGCC, including a release of liability
- Clearly acknowledge support from MGCC in any program or related promotional material
- Complete their projects and spend all grant funds by December 31, 2019
- Submit a final grant report including a 1 - 2 page narrative, budget summary, and photos or video of the project. The final report must be submitted within 30 days of the completion of the project or no later than December 31, 2019.
- Upon receipt of the final report, MGCC will disburse remaining balance of funds.

EXAMPLES OF POSSIBLE PROJECTS

Community design/build projects: place-making projects, community gardens or plantings, murals, bus stop improvements, neighborhood yard signs or banners, public art projects

Community building activities: story-telling projects, workshops or classes, cultural and language specific activities, gatherings, conversations

Strengthen/Expand existing events and programs: Paint the Pavement, National Night Out block parties, Little Free Library (new construction or refilling existing),

...AND MORE!

NOT SURE IF YOUR IDEA QUALIFIES? ASK US!

Contact us at 651.695.4000 or mgcc@macgrove.org