

September 3, 2020

Inclusivity Task Force Meeting

Attendees: Britta Sherrill, Alexa Golemo, Kate Baxter-Kauf, Cathy Plessner, Tom Dietsche, Kensey Lipstreuer, Saura Jost

Guests: Ann Dolan, Patty Hartmann, Brian Martinson

1. Minutes from June
 - a. Meeting Motion, Second
 - b. Passed
2. Review accessibility of the 2020 MGCC Remote Annual Meeting and Elections
 - a. Increased participation. Grid 4 residents cast 251 votes, Grid 2 cast 600 and 1,350 for the At-Large-Representatives.
 - b. Illuminator and email blasts were effective.
 - c. "Spotlight" flyers helped. They also worked with MGCC to clarify unintended confusion some residents experienced about the flyers' source. A statement that MGCC is not the source can eliminate confusion in future neighbor correspondence.
 - d. Residents used Survey Monkey to vote. It worked well for the two verification methods. There were fewer than 30 paper ballots.
 - e. Consider a Check-box option for MGCC to save voter emails next year.
 - f. Look for ways to present to as many people as possible to have diverse candidates.
3. Demographic survey for MGCC members - Board and Committee members will be reminded.
4. Inclusivity Action Plan – next steps (*Attached*)
 - a. Goal 1 Action Steps 1 and 2 have been achieved. Action Step 3 has been hampered by the pandemic but the work will resume when possible.
 - b. Goal 2 Action Steps are also hampered by the pandemic but some continue to be carried on by the Community Building Committee.
 - c. Find ways to record committee meetings as well as board meetings.
 - d. Get feedback from Board about future projects.
 - e. Consider opportunities to work on inclusivity with other District Councils.

Macalester-Groveland Community Council (MGCC)
Inclusivity and Equity Strategic Action Plan
PHASE 2
Adopted 9/11/2019

Goal 1: Increase the active participation by underrepresented groups in MGCC's internal structures so that we better reflect the demographics of the neighborhood.

Action Step 1: Create and implement standardized practices for live streaming of MGCC meetings, beginning with meetings of the Board of Director of the Macalester-Groveland Community Council in September 2019.

Milestone: Report to Board of Directors on live streaming and present draft live streaming practices by February 2020.

Action Step 2: Examine potential bylaw changes relating to active participation in MGCC public board and/or committee meetings via electronic methods.

Milestone: Report to Board of Directors on potential bylaw changes by January 2020.

Action Step 3: Analyze current barriers to participation and expand outreach to student and renter populations to increase participation and build a base network.

Milestone: Create and build upon a list of school faculty and staff, students, and renters to draw upon for input, outreach, and filling board/committee positions. Report to Board of Directors by March 2020.

Goal 2: Increase the active participation by underrepresented groups in MGCC's programming, projects and events so that we better reflect the demographics of the neighborhood.

Action Step 1: Implement changes to current programming and events to make them more inclusive and meaningful for underrepresented groups, including renters and students.

Milestone: Implement changes to two regular MGCC programs/ events. ITF and CBC to evaluate event before, during, and after to consider the following questions:

- Who is this for?
- What is the purpose?
- Were the changes made (if any) beneficial to our community?

Report back to the Board of Directors in July 2020.

Action Step 2: Incorporate small-scale pop-up events, geared toward underrepresented communities, into regular programming throughout the year.

Milestone: Plan and host one event per quarter. Report to Board on progress in April 2020.

Review accessibility of the 2020 MGCC Remote Annual Meeting and Elections
Demographic survey for MGCC members
Inclusivity Action Plan – next steps
Updates/Announcements/Other Business
Adjourn

INCLUSIVITY TASK FORCE MEETING

Thursday, September 3rd, 2020 | 6:30pm <https://zoom.us/join> | Email
alexa@macgrove.org for Meeting ID # and Password

Chair: Kate Baxter-Kauf **Secretary:** *Position Open*

Staff Contact: Alexa Golemo