



The Macalester-Groveland Community Council fosters citizen participation in government and community decisions that make our neighborhood a great place to live, work, learn, and play.

### Board of Directors Meeting

Thursday, June 8<sup>th</sup>, 2023 – 6:30 pm

<https://zoom.us/join> | Email [alexa@macgrove.org](mailto:alexa@macgrove.org) for Meeting ID # and password

**This meeting is being held remotely online via Zoom.**

### AGENDA

(6:20 – 6:30 Tech Check)

- 6:30 I. Call to Order, *Art Punyko, President*
- 6:32 II. Roll Call, *Gene Johnson, Secretary*
- 6:41 III. Approval of the May 2023 Meeting Minutes  
(Please get your comments/corrections to the Executive Director before the meeting)
- 6:42 IV. Additions or Deletions to the Agenda
- 6:43 V. **Special Elections**, At-Large Education Rep. and At-Large Business Rep.

*To run for the At-Large Education Rep. seat, you must be 16 years or older and be a designated representative for an educational institution located in Mac-Grove. Each educational institution in Mac-Grove may cast one vote in this special election.*

*To run for the At-Large Business Rep. seat, you must be 16 years or older and be the owner or designated representative for a business located in Mac-Grove. Each business in Mac-Grove may cast one vote in the special election.*

- 6:50 VI. **MGCC FY2023 Financial Overview & Revised Budget**, *Alexa Golemo, Exec. Dir.*
- 7:10 VII. **Policies and Procedures for Actions without a Meeting**

This document defines policies and procedures for actions by the Board of Directors without meeting, in order to implement the following new clause (i) in Article V, Section 3 of MGCC's bylaws, which was approved by the Board of Directors at its Feb. 2020 meeting and by the Macalester-Groveland community at-large in August 2020:

Section 3. The Board of Directors shall have power:

*(i) to establish, and revise from time to time, such policies and procedures as it deems appropriate regarding actions without a meeting of the Board of Directors and its committees, via electronic or other methods. Such policies and procedures shall be approved by the Board of Directors.*

- 7:30 VIII. **July 2023 Board & Committee Retreat**, Thurs., July 13<sup>th</sup> at 7 pm
- 7:40 X. **Updates/Announcements**, *Alexa Golemo, Exec. Director*
- MGCC Internal Demographic Survey closes June 16<sup>th</sup>
  - Mac-Grove, Highland & Summit Hill Garage Sale Extravaganza, June 9 & 10, <https://macgrove.org/garagesale/>
- 7:45 XI. **Adjourn**

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## MAC-GROVE GUIDE TO INCLUSIVE DECISION MAKING

“Nothing about us, without us.”

**ANALYZE**

1. Who is most impacted by the recommendations/decisions we are making?



**REFLECT**

2. Are people (who represent those who will be most impacted) at the recommendation/decision-making table?



**CONNECT**

3. If the people most affected aren't connected, MGCC will actively seek them out to build relationships and to create space to participate in the future.



Learn more at [macgrove.org/equitable-development-scorecard](http://macgrove.org/equitable-development-scorecard)


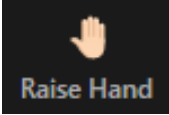


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## MGCC e-Meetings via Zoom

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### Zoom Protocol

- **Log in Early** – Please log into *Zoom* at least 5 minutes early so the meeting can start in time. Click “Join with Computer Audio.” Use this time to test your speaker and microphone.
- **Security Precautions:** A Zoom link will be sent out to community members who signed up via [www.macgrove.org/participate](http://www.macgrove.org/participate). Please do not share this link with others. In the unlikely event of an external disruption during the meeting, the Zoom meeting may be terminated, and a new Zoom link will promptly be emailed to all participants.
- **Internet Quality** – When possible, physically connect your computer directly to your internet source. If using WIFI, position yourself in an area with the best signal. Remember to disconnect from VPN and turn off unnecessary apps to optimize internet bandwidth.
- **Video** – All Board and Committee members are encouraged to participate using video. However, if you are experiencing poor video/audio quality, click “Stop Video”. As a last resort, you can join by phone.
- **Mute Your Microphone** – To minimize background noise, remember to mute your microphone at the beginning of the meeting. (Mute button is on the lower left corner of the Zoom screen). To speak, press and hold the spacebar on your keyboard to temporarily unmute yourself. Or, unclick the Mute button for an extended conversation. 
- **View Settings** – Customize how you view meeting participants on your screen using the settings on the upper right corner of your Zoom screen. Gallery View statically arranges all participants in a grid pattern. Speaker View dynamically brings the current speaker to the forefront.
- **Raising your Hand** – If you would like to provide feedback or ask a question, please click the “raise your hand” icon. If for some reason you do not see an icon labeled “raise hand”, you can also send a message in the chat. You can take yourself off mute to speak, once you have been recognized by the Chair. (See *Committee Meeting Protocol* below) 
- **Questions or Day-of-Meeting Troubleshooting** - Contact MGCC Staff at [mgcc@macgrove.org](mailto:mgcc@macgrove.org) and we will do our best to assist you.
- **Phone** - The local phone number for joining Zoom is +1 651 372 8299. It will ask you to enter the Meeting ID and the passcode for that meeting (you do **not** need to enter a Participant ID). Phone users can unmute/mute by pressing \*6. To raise/lower hand, press \*9.

### MGCC Meeting Protocol

- MGCC meetings are **recorded** and made available at [www.macgrove.org](http://www.macgrove.org) for one month. Please reach out to staff if you have concerns about being recorded.
- **If you would like to comment**, please raise your hand and wait to be recognized. (See *Raising your Hand* above) When recognized, please first state your name and address.
- **This is a place for civil and respectful dialogue.** It does not mean everyone has to agree, but it means we have to treat one another well. Please keep your comments brief and to the point. At about the two-minute mark, the Chair will let you know that your time is almost up.