



The Macalester-Groveland Community Council fosters citizen participation in government and community decisions that make our neighborhood a great place to live, work, learn, and play.

## Board of Directors Meeting

Thursday, March 14th, 2023 – 6:30 pm

This is a remote only meeting via Zoom.

Community members can sign-up to receive meeting agendas and attendance options at [macgrove.org/participate](http://macgrove.org/participate).

### AGENDA

(6:20 – 6:30 Tech Check)

6:30 I. **Call to Order, Art Punyko, President**

6:31 II. **Roll Call, Gene Johnson, Secretary**

6:34 III. **Approval of the February 2024 Minutes**

6:36 IV. **Additions or Deletions to the Agenda**

6:38 V. **Special Elections, At-Large Education Representative**

*To run for the At-Large Education Rep. seat, you must be 16 years or older and be a designated representative for an educational institution located in Mac-Grove. Each educational institution in Mac-Grove may cast one vote in this special election.*

6:40 VI. **FY2023 Letter of Intent, Anderson & Baxter, Board Approval Needed**

6:50 VII. **2024 Annual Meeting & Election Planning (Art)**

- Review and Approve 2024 Election Procedures
- Approve election date, time, and location
  - a. Date: Thursday, April 18<sup>th</sup>
  - b. Time: 6pm-6pm
  - c. Location: Smail Gallery, Olin Rice Center, Macalester Campus
- Approve members of Election Verification Task Force
  - We will need at least 3 volunteers from the board who are not up for election in 2024.
  - [Click here to sign up](#)
- Bylaw Changes, Discussion
  - There are currently no proposed bylaw changes up for discussion in 2024. However, this is the opportunity for board members to bring any proposed changes to the bylaws to the board for discussion.
- Discuss proposed annual meeting topic for City Councilmembers
- Annual Meeting Volunteers needed – [sign up here](#)

All MGCC meetings are held online via Zoom at this time. Board meetings are recorded and posted online at [www.macgrove.org](http://www.macgrove.org). All times are approximate. Agenda is subject to change due to additions or deletions. MGCC meetings are open to the public. For more information, please call 651-695-4000 or visit [www.macgrove.org](http://www.macgrove.org).



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- 7:20 VIII. **Transportation Committee Resolution, Recommendation from Hamline-Midway (Hugo)**  
"Resolved, the MGCC endorses to the resolution proposed by the Hamline Midway Community Council."
- 7:30 IX. **MGCC Staff Hiring Process Updates (Art)**
- 7:45 X. **Committee updates (Art)**
- *Community Building – Will postpone committee restructure until staff changes have been made*
  - *Inclusivity Task Force*
  - *Housing & Land Use*
- 7:50 XI. **Updates/Announcements**
- 8:00 XII. **Adjourn**



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### **Mac-Grove Resources:**

**Mac-Grove 10-Year Community Plan:** In July of 2016, the Community Council’s latest Comprehensive Neighborhood Plan was approved by the City of Saint Paul City Council. This document serves as a blueprint for future development and community improvements in Macalester-Groveland over the next 10 years.

**City of Saint Paul 2040 Comprehensive Plan:** The 2040 Comprehensive Plan is Saint Paul’s “blueprint” for guiding development in the city over the next 20 years. On November 18, 2020, after Metropolitan Council review and approval, the City Council adopted the 2040 Comprehensive Plan. Its Transportation Chapter was amended (Policy T-31 only) in 2022.

**Thrive MSP 2040 (Long-range plan):** Under state law, the Met Council prepares a long-range plan for the Twin Cities region every 10 years. Thrive MSP 2040 was adopted by the Met Council on May 28, 2014.

### **Meeting Resources:**

[Macalester-Groveland Community Council Bylaws](#)

[Macalester-Groveland Public Meeting E-mail Sign-ups](#)

Democratic Rules of Order: [Summary of the Rules](#)

*A physical copy of the full Democratic Rules of Order can be checked out by any community member from the MGCC Office.*

### **Mac-Grove Guide to Inclusive Decision Making:**

**MAC-GROVE GUIDE TO INCLUSIVE DECISION MAKING**  
"Nothing about us, without us."

**ANALYZE**  
1. Who is most impacted by the recommendations/decisions we are making?

**REFLECT**  
2. Are people (who represent those who will be most impacted) at the recommendation/decision-making table?

**CONNECT**  
3. If the people most affected aren't connected, MGCC will actively seek them out to build relationships and to create space to participate in the future.

Learn more at [macgrove.org/equitable-development-scorecard](http://macgrove.org/equitable-development-scorecard)

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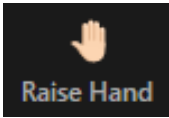


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## MGCC e-Meetings via Zoom

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### Zoom Protocol

- **Log in Early** – Please log into *Zoom* at least 5 minutes early so the meeting can start in time. Click “Join with Computer Audio.” Use this time to test your speaker and microphone.
- **Security Precautions:** A Zoom link will be sent out to community members who signed up via [www.macgrove.org/participate](http://www.macgrove.org/participate). Please do not share this link with others. In the unlikely event of an external disruption during the meeting, the Zoom meeting may be terminated, and a new Zoom link will promptly be emailed to all participants.
- **Internet Quality** – When possible, physically connect your computer directly to your internet source. If using WIFI, position yourself in an area with the best signal. Remember to disconnect from VPN and turn off unnecessary apps to optimize internet bandwidth.
- **Video** – All Board and Committee members are encouraged to participate using video. However, if you are experiencing poor video/audio quality, click “Stop Video”. As a last resort, you can join by phone.
- **Mute Your Microphone** – To minimize background noise, remember to mute your microphone at the beginning of the meeting. (Mute button is on the lower left corner of the Zoom screen). To speak, press and hold the spacebar on your keyboard to temporarily unmute yourself. Or, unclick the Mute button for an extended conversation. 
- **View Settings** – Customize how you view meeting participants on your screen using the settings on the upper right corner of your Zoom screen. Gallery View statically arranges all participants in a grid pattern. Speaker View dynamically brings the current speaker to the forefront.
- **Raising your Hand** – If you would like to provide feedback or ask a question, please click the “raise your hand” icon. If for some reason you do not see an icon labeled “raise hand”, you can also send a message in the chat. You can take yourself off mute to speak, once you have been recognized by the Chair. (See *Committee Meeting Protocol* below) 
- **Questions or Day-of-Meeting Troubleshooting** - Contact MGCC Staff at [mgcc@macgrove.org](mailto:mgcc@macgrove.org) and we will do our best to assist you.
- **Phone** - The local phone number for joining Zoom is +1 651 372 8299. It will ask you to enter the Meeting ID and the passcode for that meeting (you do not need to enter a Participant ID). Phone users can unmute/mute by pressing \*6. To raise/lower hand, press \*9.

### MGCC Meeting Protocol

- MGCC meetings are **recorded** and made available at [www.macgrove.org](http://www.macgrove.org) for one month. Please reach out to staff if you have concerns about being recorded.
- **If you would like to comment**, please raise your hand and wait to be recognized. (See *Raising your Hand* above) When recognized, please first state your name and address.
- **This is a place for civil and respectful dialogue.** It does not mean everyone has to agree, but it means we have to treat one another well. Please keep your comments brief and to the point. At about the two-minute mark, the Chair will let you know that your time is almost up.

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